JOB DESCRIPTION

TITLE
Executive Director

REPORTS TO
Board of Directors

POSITION SUMMARY
Yggdrasil Land Foundation seeks its first full-time director. The director must be a self-starter and have the ability and discipline to work from home. The successful candidate will help the Yggdrasil pioneering board develop and implement the next level of success for the organization. They will have a deep understanding of the potential of place to allow social enterprise to prosper. Learn more about our organization by visiting our website.

RESPONSIBILITIES
- Be adept at fundraising and building and strengthening relationships. Lead fundraising and as well as building and strengthening relationships that support the organizational goals and mission.
- Coordinate and manage the work of contractors including bookkeeper and accountants, administration, land manager, property manager, and others.
- Coordinate oversight and management of land holdings in multiple states and foster good relationships with Yggdrasil’s tenants.
- Collaborate with the Yggdrasil Board of Directors on new land acquisition projects, create project budgets and act as project manager.
- Utilize understanding of non-profit and/or for-profit accounting and finance to assist with projects including the creation and implementation of budgets.
- Analyze a business plan in order to assist with vetting prospective tenants.
- Cultivate beneficial relationships with farmers, government entities, community partners, nonprofits, and the public.
- Travel to Yggdrasil’s lands, semi-annual board meetings, and conferences to represent the organization.
- Recommend practice and policy that supports and promotes organizational growth and development.
- Demonstrate commitment to the vision, mission, and values that underlie Yggdrasil’s work, and openness to Rudolf Steiner’s ideas regarding associative economics and the transformative potential of land and money.

REQUIREMENTS
- Previous management experience at a financial institution, nonprofit organization, land trust, farm or other similar business/organization.
- Must be willing and able to travel occasionally
- Basic understanding of bookkeeping and accounting principles.

APPLICATION INSTRUCTIONS
Please submit your resume to info@yggdrasillandfoundation.org along with a thoughtful cover letter that demonstrates your interest in Yggdrasil Land Foundation’s mission and outlines your relevant experience, education and skills. In the e-mail subject line, please write “Director, Yggdrasil Land Foundation”.

Please note that any application without a cover letter will not be considered. Please, no phone calls.

ABOUT YGGDRASIL LAND FOUNDATION
Yggdrasil Land Foundation is a non-profit land trust that owns land and holds conservation easements in order to foster land-based social initiatives. At present Yggdrasil’s land holdings are in three regions of the United States: Southeastern Wisconsin, Southern New Hampshire, and Northern California. Yggdrasil Land Foundation was formed in 2000 as a supporting organization for three nonprofits: The Biodynamic Association, Michael Fields Agricultural Institute, and RSF Social Finance.